



70-178^{Q&As}

Microsoft Project 2010, Managing Projects

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**QUESTION 1**

You need to create a new project schedule by using tasks from an existing project. You need to achieve this goal without inheriting actual hours from the existing project. What would you do first?

- A. On the File menu in Project 2010, use one of the existing templates.
- B. Save the task list in Microsoft Excel and use the Project Import Wizard.
- C. Open the previously saved project schedule and save it as a template.
- D. Save the task list as a Microsoft Excel template.

Correct Answer: C

QUESTION 2

The first major phase of your project is scheduled for a duration of 45 days. However, you do not have task information for other phases. You need to indicate that the duration of the entire project is 200 days. What should you do?

- A. Select the Project Summary Task option.
- B. Select the Summary Tasks option.
- C. Create a manually scheduled summary task.
- D. Update the project calendar.

Correct Answer: C

QUESTION 3

You receive approval for a project plan that is yet to start.

You need to ensure that all project tasks start no earlier than September 13, 2010.

Which project level field should you set?

- A. Change the Status Date field to 9/13/2010.
- B. In the Current Date field, type 9/13/2010.
- C. In the Start Date field, type 9/13/2010.
- D. Change the calendar type in the Project Options dialog box.

Correct Answer: C



QUESTION 4

Your project has Subject Matter Experts (SMEs) who are consulted for each task.

You need to create a single field that includes a list of SME names that can be associated with each task.

What should you do?

- A. Create a task custom field that includes a lookup table custom attribute.
- B. Enter the list of SME names on the Resource tab of the Task Information window.
- C. Create a project custom field that includes a lookup table custom attribute.
- D. Create a resource custom field that includes a lookup table custom attribute.

Correct Answer: A

QUESTION 5

You use Microsoft Project Professional 2010 to manage an engineering project according to the schedule as shown in the exhibit. (Click the Exhibit button.)

Originally, Adam Barr was assigned 75 percent units for 3 days. Adam worked for 8 hours on the first day and informed you that he needs an additional 9 hours of work to finish.

You update the schedule. What percentage of units should be reflected in the schedule by Adam's workload? (To answer, drag the appropriate units to the correct locations in the answer area.)

Select and Place:

The screenshot shows the 'Task Usage' view for the task 'Test electrical system'. The task duration is 2.5 days. The resource 'Adam Barr' is assigned with 100% units. The task is effort-driven and manually scheduled, starting on 00-01-03 and finishing on 00-01-05. The task is 40% complete. The task form shows Adam Barr has worked 17 hours, with 13 hours of baseline work and 3 hours of actual work. The remaining work is 9 hours. The task usage grid shows work for Adam Barr on Monday (8h), Tuesday (6h), and Wednesday (3h).

Task Usage		January 02				
Task Name	Resource	S	M	T	W	T
1 Test electrical system	Adam Barr		8h	6h	3h	
			8h			

Correct Answer:



Percentage of Units

Schedule

TaskName	Duration	Peak	Assignment Units	Details	January 02				
					S	M	T	W	T
1 Test electrical system	2,5 days			Work		8h	6h	3h	
				Act. Work		8h			
				Peak Units					
				% Alloc.					
Adam Barr		100%	75%	Work		8h	6h	3h	
				Act. Work		8h			
				Peak Units		100%	75%	75%	
				% Alloc.		100%	75%	38%	

Task Usage

100%

100%

150%

150%

Name: Test electrical system Duration: 2,5 days Effort driven Manually Scheduled Previous Next

Start: 00-01-03 Finish: 00-01-05 Task type: Fixed Units % Complete: -0%

Task Form

ID	Resource Name	Units	Work	Ovt. Work	Baseline Work	Act. Work	Rem. Work
8	Adam Barr	75%	17h	0h	13h	3h	9h

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