

# 77-420<sup>Q&As</sup>

Excel 2013

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**QUESTION 1**

Modify the text in the title.

Cell A1.

Text "Math 1080 - Section 3 Assignments"

Correct Answer: Use the following steps to complete this task in explanation:

Step 1:Click cell A1 Step 2:Change the text by typing to: Math 1080 - Section 3 Assignments

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**QUESTION 2**

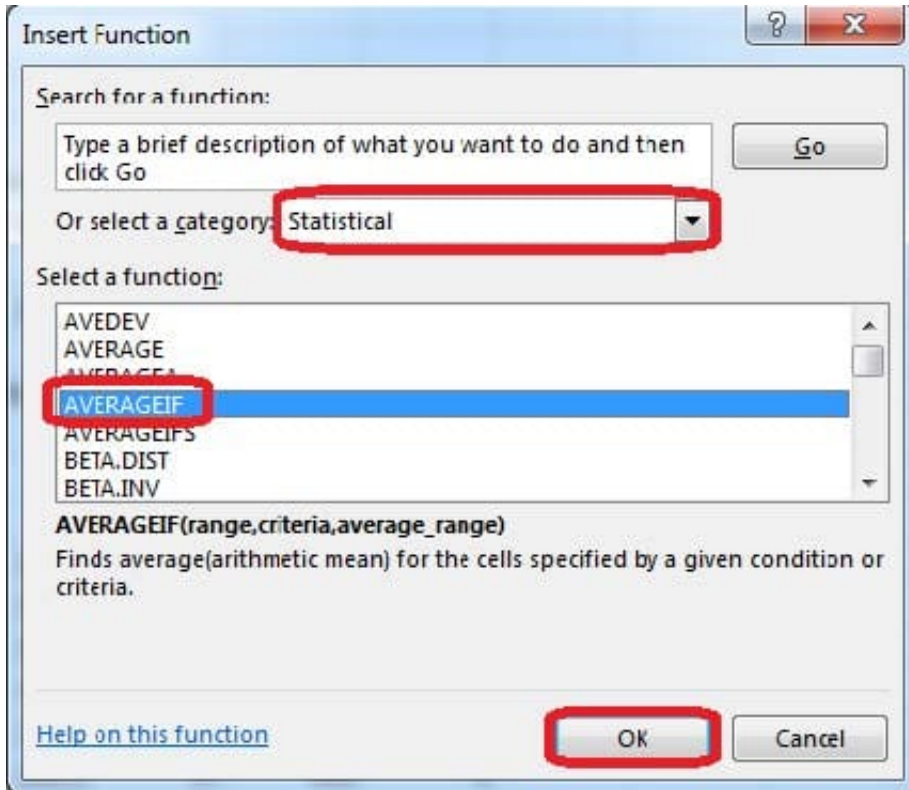
Formula Find the average score of all student ids without a zero homework score. Cell L2 Use Function AVERAGEIF Range F7:F29 Criteria: "0" Average\_range: "Homework"

Correct Answer: Use the following steps to complete this task in explanation:

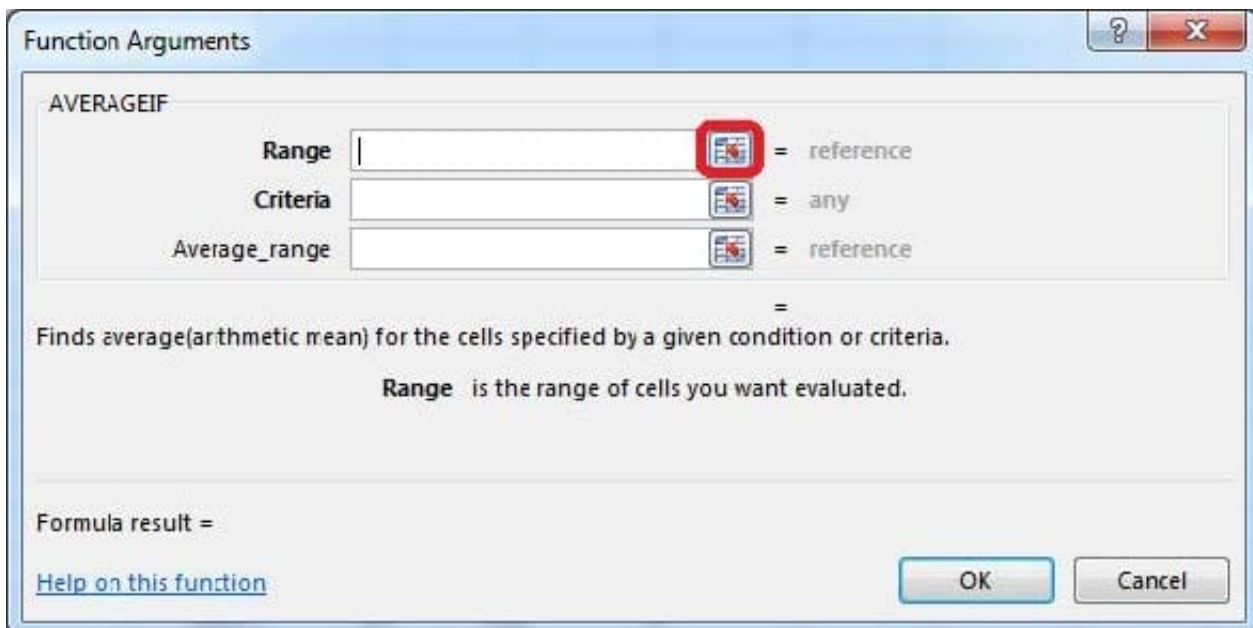
Step 1:Click cell L2, and the click the Insert Function Button.



Step 2: In the Insert Function dialog box select Category Statistical, select function AVERAGEIF, and click OK.



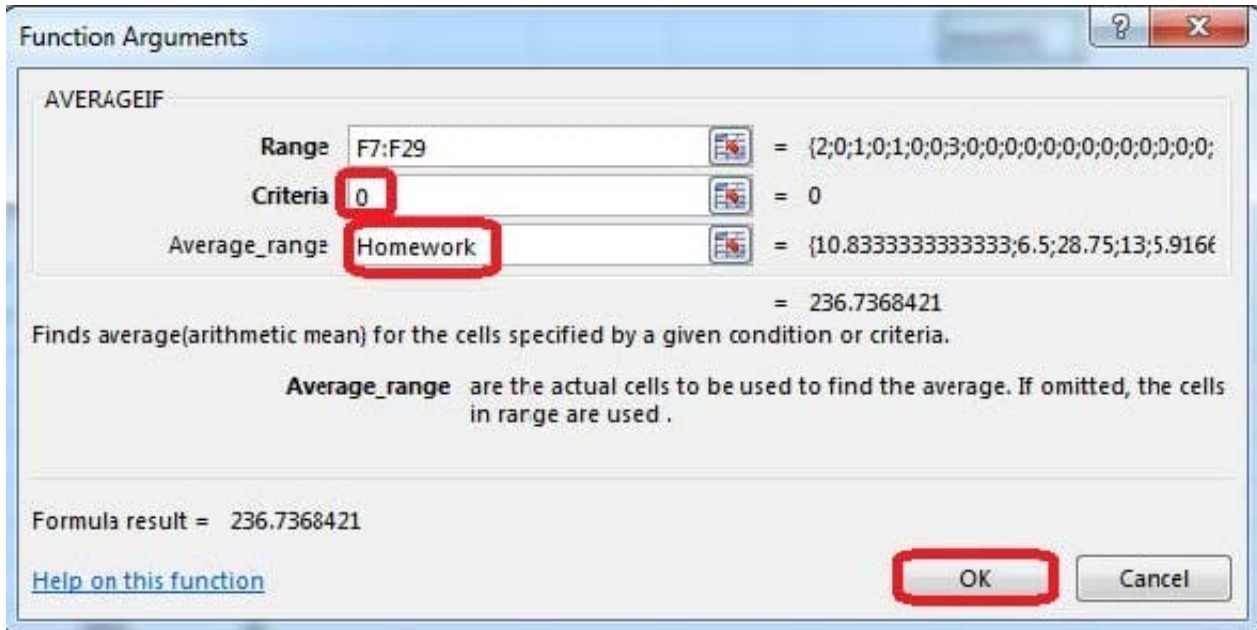
Step 3: In the function Arguments dialog box click the reference button.



Step 4: Click cell F7, shift-click cell F29, and press the enter key. Step 5: In the Function Arguments dialog box in the Criteria box type: 0, in the Average\_range box type: Homework, and click the OK button.

X ✓ *fx* =AVERAGEIF(F7:F29)

| Average  | Minimum | Maximum | 0 Scores |
|----------|---------|---------|----------|
| 10.33333 | 0       | 24      | 2        |
| 6.5      | 1       | 12      | 0        |
| 28.75    | 0       | 60      | 1        |
| 13       | 2       | 24      | 0        |
| 5.916667 | 0       | 12      | 1        |
| 32.5     | 5       | 60      | 0        |
| 58.5     | 9       | 108     | 0        |
| 58.5     | 0       | 156     | 3        |
| 110.5    | 17      | 204     | 0        |
| 136.5    | 21      | 252     | 0        |
| 162.5    | 25      | 300     | 0        |
| 188.5    | 29      | 348     | 0        |
| 214.5    | 33      | 396     | 0        |
| 240.5    | 37      | 444     | 0        |
| 266.5    | 41      | 492     | 0        |
| 292.5    | 45      | 540     | 0        |
| 318.5    | 49      | 588     | 0        |
| 344.5    | 53      | 636     | 0        |
| 370.5    | 57      | 684     | 0        |
| 396.5    | 61      | 732     | 0        |
| 422.5    | 65      | 780     | 0        |
| 448.5    | 69      | 828     | 0        |
| 474.5    | 73      | 876     | 0        |



### QUESTION 3

Insert data from a text file.

Cell A1.

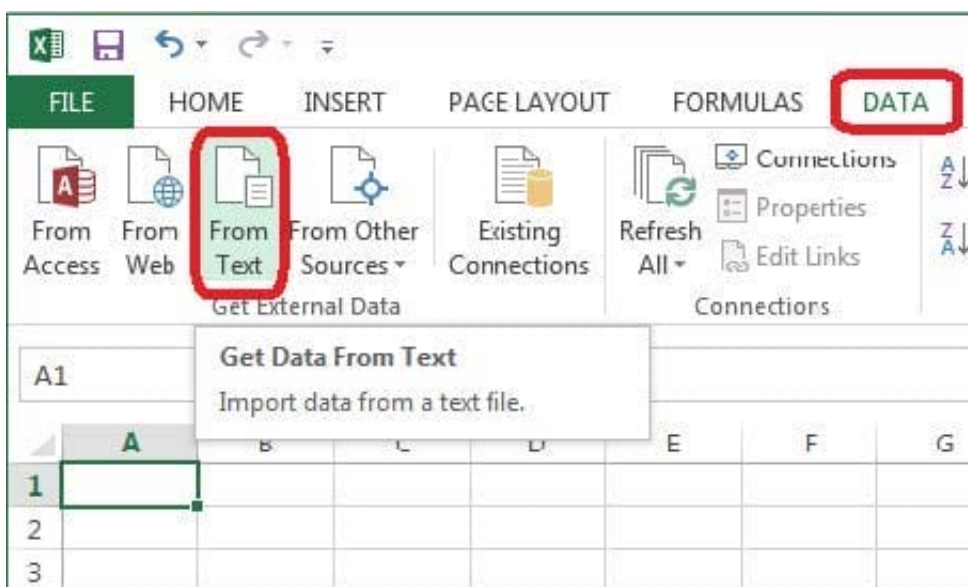
File source Autumn.txt

Tab-delimited

Correct Answer: Use the following steps to complete this task in explanation:

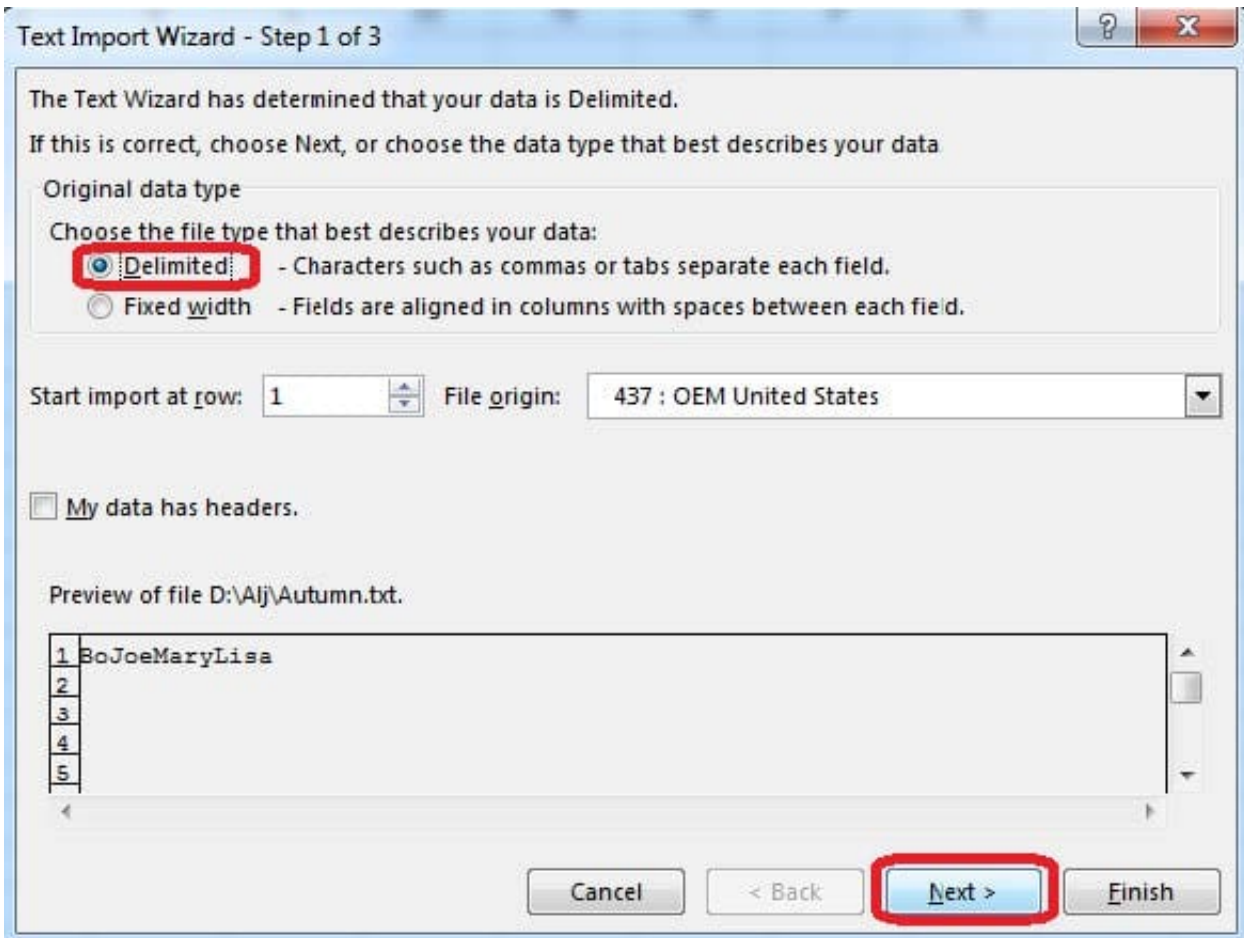
Step 1: Click cell A1.

Step 2: Click the Data tab, and click the From Text button.

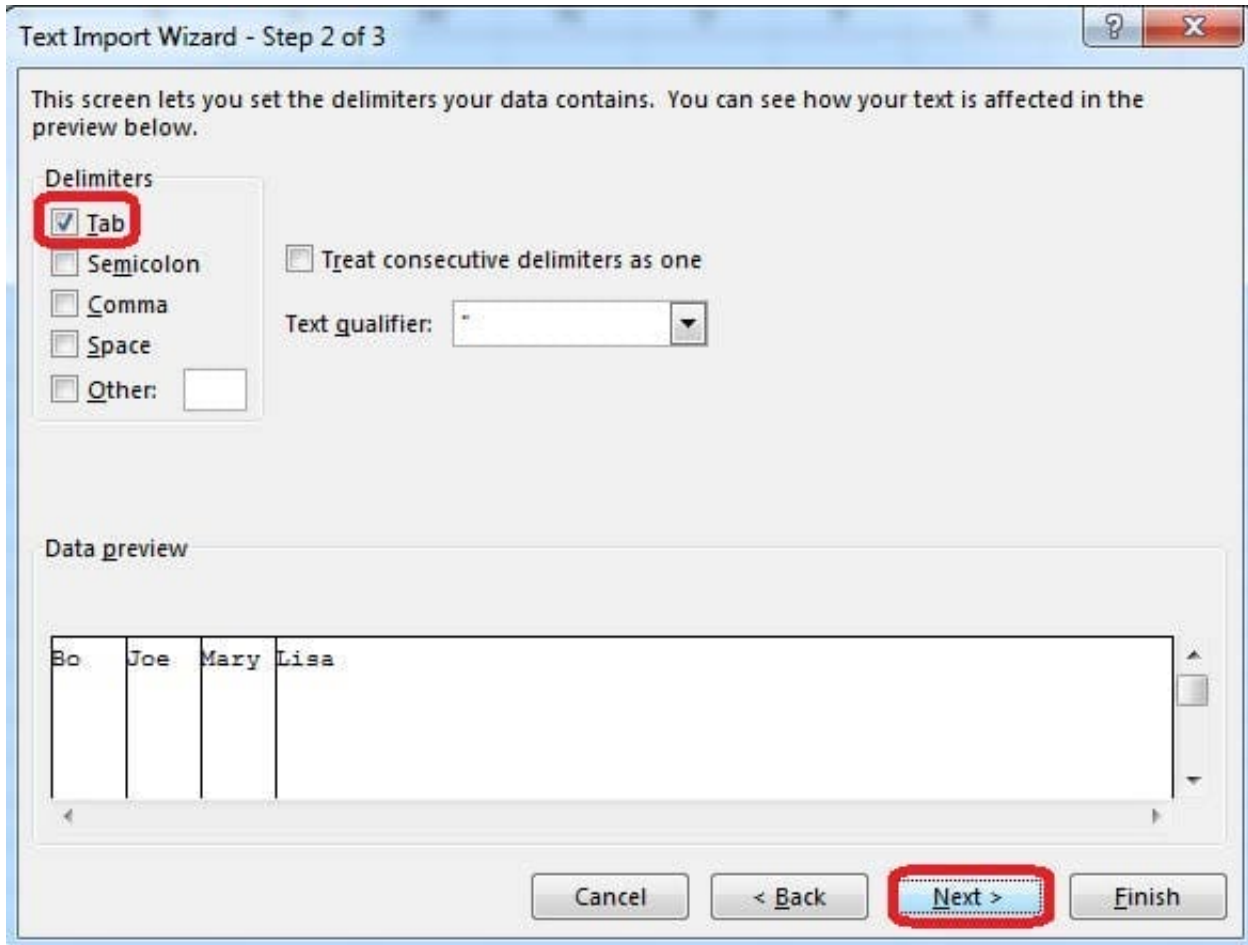


The Text Import Wizard starts.

Step 3: Make sure Delimited is selected, and click Next.



Step 4: Make sure Delimiters: Tab is selected. Then click Next.



Step 5: Finish the wizard by clicking the Finish Button. Step 6: Confirm with OK in the Import Data dialog box.



**QUESTION 4**

Apply a style to the chart.

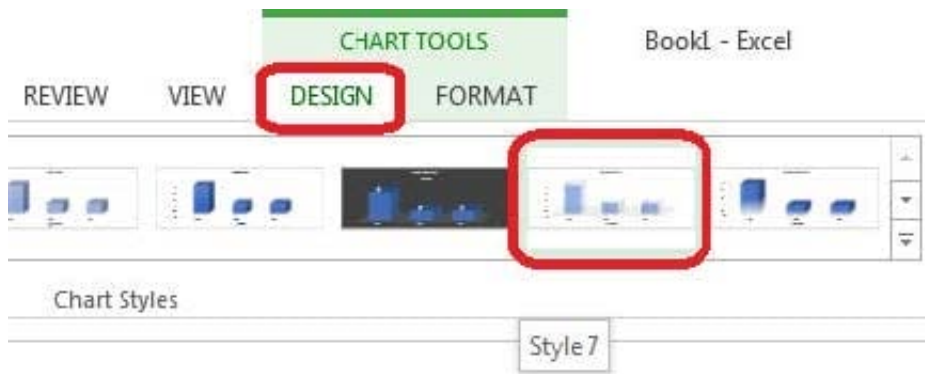
Chart.

Chart Styles Style 7

Correct Answer: Use the following steps to complete this task in explanation:

Step 1: Click on the chart.

Step 2: On the Design tab, in the Chart Styles group, click the Style 7 chart style.



**QUESTION 5**

Formula. Find the average of each student's homework scores.

Cell range C7:C29

Use Function AVERAGE

Number 1: all homework for each student on "Section 3" worksheet "22-Aug 12-Dec"

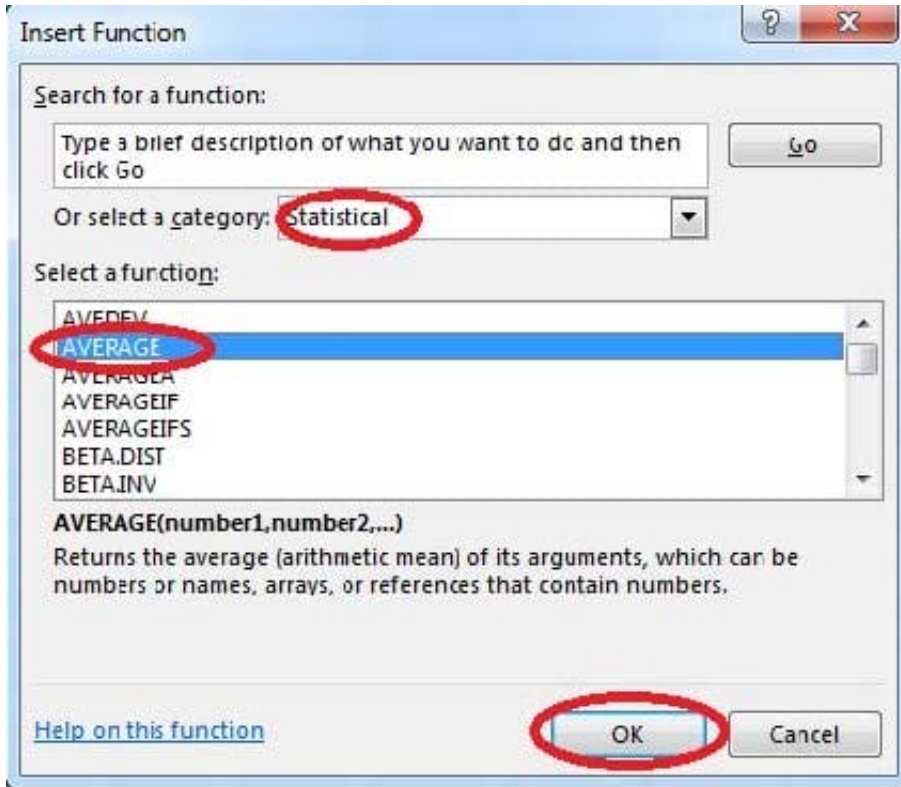
Correct Answer: Use the following steps to complete this task in explanation:

Step 1: Click cell C7, and then click the Insert Function Button.

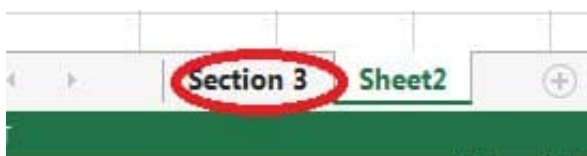
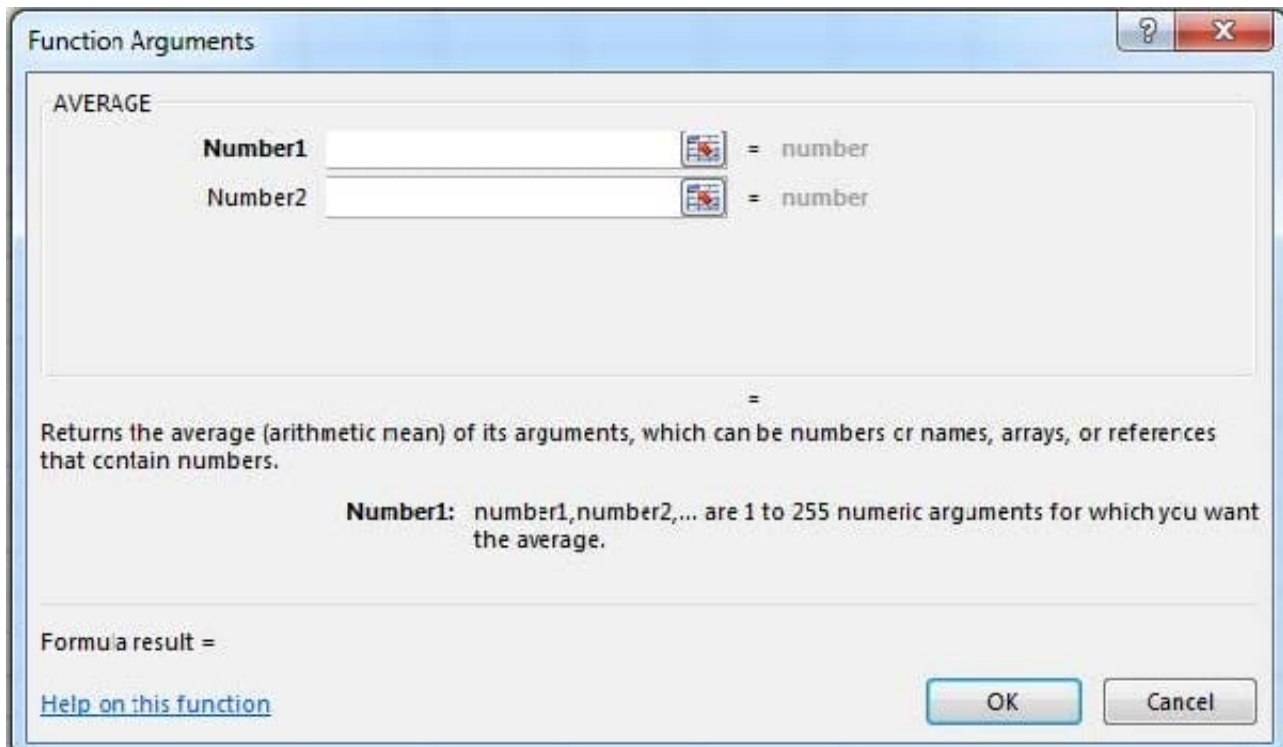


Step 2: In the Insert Function dialog box select Category Statistical, select function AVERAGE, and click OK.





The function Arguments Dialog box appears: Step 3:Click on the Section 3 tab (left bottom part of the window).



Step 4: Locate the data for the first student. This will be cell range C2 to N2. Click C2 and then Shift-click cell N2. Then click the OK button.

The screenshot shows an Excel spreadsheet with a data row (10274) containing values 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24. A 'Function Arguments' dialog box for the AVERAGE function is open, showing the range 'Section 3'!C2:N2' and a calculated result of 13. The OK button is highlighted with a red box.

Step 5: Copy cell C7 downwards until cell C29.

The screenshot shows an Excel spreadsheet with a column of cells (A, B, C) and a green border around cell C7. The word 'Average' is written in cell C7, and the number '13' is visible in cell C8. A red box highlights the bottom-right corner of cell C7.

Result will be like:

| Average |
|---------|
| 13      |
| 6.5     |
| 32.5    |
| 13      |
| 6.5     |
| 32.5    |
| 58.5    |
| 84.5    |
| 110.5   |
| 136.5   |
| 162.5   |
| 188.5   |
| 214.5   |
| 240.5   |
| 266.5   |
| 292.5   |
| 318.5   |
| 344.5   |
| 370.5   |
| 396.5   |
| 422.5   |
| 448.5   |
| 474.5   |

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