



77-881^{Q&As}

Word 2010

Pass Microsoft 77-881 Exam with 100% Guarantee

Free Download Real Questions & Answers **PDF** and **VCE** file from:

<https://www.pass4lead.com/77-881.html>

100% Passing Guarantee
100% Money Back Assurance

Following Questions and Answers are all new published by Microsoft
Official Exam Center

-  **Instant Download** After Purchase
-  **100% Money Back** Guarantee
-  **365 Days** Free Update
-  **800,000+** Satisfied Customers



**QUESTION 1**

Sam works in an office and he is assigned with the task of preparing a document. He inserts a picture in it. Now he wants to remove unwanted parts from it. What will he do to accomplish the task?

- A. Use Reset Picture option.
- B. Erase the unwanted parts.
- C. Use Picture Effects option.
- D. Crop the picture.

Correct Answer: D

QUESTION 2

You work in an office and you are assigned with the task of preparing a list of all the employees working in the office. You make a table and enter the names in the table. Now you want that the names in the table should be arranged alphabetically. What will you do to accomplish the task?

- A. Apply formula.
- B. Apply Quick Style.
- C. Sort the table.
- D. Write contents in alphabetical order in the table.

Correct Answer: C

QUESTION 3

You work in an office and you are assigned with the task of preparing a report. There are some numerical data in the report. How will you represent the numerical data in the report?

- A. Write data using tabs.
- B. Write data in columns.
- C. Make a table.
- D. Make a chart.

Correct Answer: C

QUESTION 4

Sam works as a marketing executive for TechPerfect Inc. He types a letter to send it to fifty persons. He has to prepare



an envelope to send the mail to each person. What will Sam do to accomplish the task?

- A. Use Mail Merge. Exam Name:
- B. Use a template.
- C. Use building blocks.
- D. Prepare individual envelopes.

Correct Answer: A

QUESTION 5

You work as an Office Assistant for BlueSoft Inc. You use Microsoft Word 2010 for the official work. You have prepared the monthly sales report of your company. What will you do to authenticate the report when it will be sent via e-mail to the head office?

- A. Run Compatibility Checker.
- B. Run Document Inspector.
- C. Encrypt the document.
- D. Add a digital signature.

Correct Answer: D

[Latest 77-881 Dumps](#)

[77-881 VCE Dumps](#)

[77-881 Study Guide](#)



To Read the [Whole Q&As](#), please purchase the [Complete Version](#) from [Our website](#).

Try our product !

100% Guaranteed Success

100% Money Back Guarantee

365 Days Free Update

Instant Download After Purchase

24x7 Customer Support

Average 99.9% Success Rate

More than 800,000 Satisfied Customers Worldwide

Multi-Platform capabilities - [Windows](#), [Mac](#), [Android](#), [iPhone](#), [iPod](#), [iPad](#), [Kindle](#)

We provide exam PDF and VCE of Cisco, Microsoft, IBM, CompTIA, Oracle and other IT Certifications. You can view Vendor list of All Certification Exams offered:

<https://www.pass4lead.com/allproducts>

Need Help

Please provide as much detail as possible so we can best assist you.

To update a previously submitted ticket:



 <p>One Year Free Update Free update is available within One Year after your purchase. After One Year, you will get 50% discounts for updating. And we are proud to boast a 24/7 efficient Customer Support system via Email.</p>	 <p>Money Back Guarantee To ensure that you are spending on quality products, we provide 100% money back guarantee for 30 days from the date of purchase.</p>	 <p>Security & Privacy We respect customer privacy. We use McAfee's security service to provide you with utmost security for your personal information & peace of mind.</p>
---	---	--

Any charges made through this site will appear as Global Simulators Limited.

All trademarks are the property of their respective owners.

Copyright © pass4lead, All Rights Reserved.