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QUESTION 1

A large corporation, Certkiller .com, is planning to implement an electronic document management solution as part of its knowledge management initiative. What aspect of the corporate environment is most likely to be affected?

- A. Employee diversity and hiring
- B. Cost of hardware and software
- C. Employee access to information
- D. Staffing and overtime requirements

Correct Answer: C

QUESTION 2

A company would like to capture and format application information for prospective employees from a web form. What would be the MOST appropriate means to accomplish this?

- A. HTTPS
- B. TIFF
- C. XML
- D. Cascading Style Sheets (CSS)

Correct Answer: C

QUESTION 3

A medical laboratory has implemented a document management solution in which saved reports need to be faxed to medical practitioners. With the current system, reports are printed from a PC to an inkjet printer and then the document is faxed manually to the practitioners. How can this system be altered to produce the best return on investment?

- A. The system used is the most effective available.
- B. Replace the inkjet printers with laser printers.
- C. Add a fax modem and fax the documents to practitioners.
- D. Use dot-matrix printers because they are less expensive to own and operate.

Correct Answer: C

QUESTION 4

One of the largest obstacles when implementing a Document Imaging System (DIS) is:

- A. labor cost.
- B. resistance to change.
- C. difficulty of use
- D. high cost of storage.

Correct Answer: B

QUESTION 5

A client bills customers with invoices generated on a laser printer. The invoice includes a payment stub that is mailed back to the client with payment. Currently, the client scans the payment stub and check by utilizing heads-up indexing to apply the index information. Which of the following methods would be the easiest and LEAST expensive to index the scanned images?

- A. Continue with current method of heads-up indexing of scanned payments
- B. Create Optical Mark Recognition (OMR) or bar coded coversheets that are placed at the beginning of each payment when scanned with index information
- C. Continue printing invoices on a laser printer but include a bar code with index information on the submission stub
- D. Purchase indexing software and hardware to automate this process

Correct Answer: C

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