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QUESTION 1

Which of these would NOT be a key objective of electronic support delivery tools in a Service Desk environment?

- A. It is cost effective
- B. It leads to fewer escalated calls
- C. It enables users to learn how to resolve certain Incidents
- D. It enables second and third level support teams to be less involved with simple problems

Correct Answer: D

QUESTION 2

Which of these would be the most valid definition of stress?

- A. Stress is an individuals natural reaction to a crisis like a family tragedy
- B. Stress is an individuals natural reaction to situations involving change
- C. Stress is an individuals natural reaction to new members joining the team
- D. Stress is an individuals natural reaction to situations of great joy or excitement

Correct Answer: B

QUESTION 3

Which of these options is a step in the resource-scheduling process?

- A. Determining staffing requirements based on projected volume and service levels
- B. Setting staff schedules to fit with individual start/finish times
- C. Ensuring 24 hour shift staffing is at a standard level
- D. Providing an accurate call volume forecast for every shift and person

Correct Answer: A

QUESTION 4

You run a very busy, high-pressure Service Desk and are in the process of recruiting several new analysts. Which of these options most accurately relates to a key element of the interview process?

- A. Use a relaxed and informal approach with no note-taking and few pre-prepared questions

- B. Have a clear structure for the interviews and allow the candidate to express his or her preferences for the type of questions s/he prefers to be asked
- C. Ensure that you follow your organizations recruitment process
- D. Use role-play in the interview to assess their ability to perform under pressure

Correct Answer: C

QUESTION 5

You need to get a project and its budget approved by your board, which of these options would be the most appropriate action to take?

- A. Ensure that all stakeholders are sent regular operational reports about the project
- B. Organize a conference for board members to discuss the project in detail
- C. Build a business-based project plan to present to senior management
- D. Write a full report on your opinion of the project and those responsible

Correct Answer: C

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