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**QUESTION 1**

The degree to which organizational tasks are subdivided into separate jobs is known as:

- A. Work specialization
- B. Chain of command
- C. Unity of command
- D. Authorization

Correct Answer: A

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**QUESTION 2**

Client/server architecture can follow which of the following basic model?

- A. Applications run at a server
- B. Applications run on local PCs
- C. Applications run on both local PCs and the server
- D. All of the above

Correct Answer: D

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**QUESTION 3**

Issuance of shares defines:

- A. Equity Security source of capital creating an ownership interest in the corporation
- B. Share a proportionate ownership interest in a corporation
- C. Treasury Stock shares reacquired by a corporation
- D. All of the above

Correct Answer: D

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**QUESTION 4**

The use of influence to motivate employees to achieve organizational goals is called:

- A. Planning
- B. Organizing

C. Leading

D. Controlling

Correct Answer: C

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**QUESTION 5**

The activities required to physically moving materials into the company's operations facility and to move finished products to customers is called:

A. Distribution

B. Logistics

C. Allotment

D. Dissemination

Correct Answer: B

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