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QUESTION 1

A meeting agenda included the following items:

1.

Review the goals of the project.

2.

Review the progress of the project.

3.

Discuss if the project is ready to move forward.

Which of the following BEST describes this type of meeting?

A. Stand-up

B. Monthly status

C. Gap analysis

D. Gate review

Correct Answer: D

The benefits of Gate review:

1.

Still aligned to organizational strategy

2.

On track to deliver the forecasted benefits

3.

Still required by the business

4.

Still due to complete with the allocated funding

5.

Following good governance processes with adequate oversight.

QUESTION 2

In an agenda for a kickoff meeting, some time is set aside to complete a document that identifies each member of the

project, the members\' roles and responsibilities for tasks, the milestones, and the key decisions. In which of the following should this data be documented?

- A. TOR
- B. WBS
- C. RAM
- D. SOW

Correct Answer: C

The data mentioned, which includes identifying project members, their roles and responsibilities for tasks, milestones, and key decisions, should be documented in a Responsibility Assignment Matrix (RAM). A RAM is a tool specifically designed to provide a clear and organized overview of who is accountable, responsible, consulted, and informed for different aspects of a project. It is an effective way to communicate roles and responsibilities within the project team and ensure that everyone is aligned on their tasks and contributions. The other options (TOR, WBS, SOW) are valuable documents in project management, but they do not serve the same purpose as a RAM when it comes to detailing individual roles and responsibilities.

QUESTION 3

A project manager realizes that a project will not be completed on time due to resource constraints. Which of the following actions should the project manager take NEXT?

- A. Trigger the contingency plan and communicate with the stakeholders.
- B. Work with the functional managers to create a work-around.
- C. Submit a change request to the change control board.
- D. Transfer the risk by hiring a new vendor who was successful on a previous project.
- E. Set up an escalation meeting with the sponsor.

Correct Answer: C

QUESTION 4

A stakeholder works in a remote location and has not been replying to emails. The Internet service in that location is intermittent, and the stakeholder prefers to be contacted by telephone. Which of the following artifacts should the project manager have prepared to avoid this situation?

- A. Responsibility assignment matrix
- B. Acceptable communication channels
- C. Risk registry
- D. Staff directory

Correct Answer: B

QUESTION 5

A critical business initiative introduced new processes and technology to the organization. Which of the following approaches should be used to ensure the deliverables are increasingly adopted and leveraged by the organization over time?

- A. Creation of a social news forum
- B. Management directives to use the new system
- C. New user kickoff meeting
- D. Monthly feedback and training sessions

Correct Answer: D

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