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QUESTION 1

An auditor finds deficiencies in the order entry, purchasing, product test, and shipping functions of a potential supplier. Which of them should have the highest priority in the audit report?

- A. Order entry
- B. Product test
- C. Purchasing
- D. Shipping

Correct Answer: B

QUESTION 2

An audit schedule is an integral part of which of the following phases of the auditing process?

- A. Initiation
- B. Preparation
- C. Closing
- D. Reporting

Correct Answer: B

QUESTION 3

Auditors who audit outside their own country should be familiar with:

- A. their own biases
- B. the auditee's attitude
- C. industry practices at the audit site
- D. the local customs at the audit site

Correct Answer: D

QUESTION 4

The most important item to check when auditing against a specification is the:

- A. list of documents within the specification
- B. copy of the previous revision of the specification
- C. document control procedure
- D. revision level of the specification

Correct Answer: D

QUESTION 5

As the last step before distributing an audit plan, an auditor should have the plan:

- A. approved by the client
- B. approved by the auditee
- C. reviewed by the organization to be audited
- D. reviewed by auditee management

Correct Answer: A

QUESTION 6

Who is responsible for preparing the corrective action plan?

- A. The auditor
- B. The auditee
- C. The registrar D. The audit manager

Correct Answer: B

QUESTION 7

The main function of an audit checklist is to:

- A. identify the specific products to be examined
- B. serve as a guide for members of the audit team
- C. save time by auditing only the items listed
- D. expedite the preparation of the final audit report

Correct Answer: B

QUESTION 8

An auditee is likely to be most threatened by an auditor's use of which of the following interviewing techniques?

- A. Paraphrasing an auditee's response while writing it down
- B. Being silent while waiting for an auditee to respond to a question
- C. Underlining key facts when recording an auditee's response
- D. Using a tape recorder to record an auditee's response

Correct Answer: D

QUESTION 9

An auditor is performing an audit of a drilling machine that produces 100 pieces a day and that is showing improved quality. Which of the following rules should be used for determining the proper sample size for a fixed level of confidence?

- A. The moving average should be calculated.
- B. The sample size should be decreased as the quality improves.
- C. The AQL of the raw material should be used.
- D. A 10% sample size should be used, regardless of the change in quality.

Correct Answer: B

QUESTION 10

Which of the following is the greatest benefit of an internal audit program to an organization?

- A. It fulfills most contractual quality requirements.
- B. It provides feedback for continuous improvement.
- C. It prepares an organization for third-party audits.
- D. It frequently eliminates the need for external audits.

Correct Answer: B

QUESTION 11

Sampling procedures used in audits are designed to:

- A. verify the scope of an audit
- B. corroborate audit findings
- C. conserve time in data collection
- D. verify that all checklist items have been completed

Correct Answer: C

QUESTION 12

Which of the following requests by an auditor is likely to obtain the most objective evidence for verification?

- A. "What kind of information do you receive?"
- B. "Who provides the information to you?"
- C. "Describe how you receive information."
- D. "Show me the information you have received."

Correct Answer: D

QUESTION 13

Which of the following audit strategies is a common technique to assess compliance to a specific requirement at all locations where that requirement is applicable?

- A. Discovery method
- B. Element method
- C. Department method
- D. Process method

Correct Answer: B

QUESTION 14

Which of the following indicates that a quality system is effective?

- A. The required system is in place and continuous improvement is evident.
- B. An audit was conducted and no non-conformances were found.

- C. An audit report states that the intent of the standard is being met.
- D. No corrective action requests have been issued for a specified period of time.

Correct Answer: A

QUESTION 15

When is it acceptable to grant an extension of the time frame for a corrective action?

- A. When the auditor cannot perform the follow-up audit as scheduled
- B. When the auditee determines that the proposed corrective action is not cost-effective
- C. When the corrective action plan requires more time than originally anticipated
- D. When there has been a change in operators who perform the task

Correct Answer: C

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