

MS-900^{Q&As}

Microsoft 365 Fundamentals

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QUESTION 1

DRAG DROP

An organization is considering migrating resources to the cloud. The company does not plan to deploy Microsoft Azure ExpressRoute or site-to-site VPNs.

You need to identify which workloads you can migrate to the cloud.

Which workloads you can migrate to the cloud? To answer, drag the appropriate actions to the correct workloads. Each action may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Actions	
Migrate to the cloud	You have a legacy application that requires connectivity with an on-premises data store.
Remain on-premises	You need to deploy an external-facing website
	You need to deploy a Microsoft SharePoint collaboration site for partners

Correct Answer:

Actions	
Migrate to the cloud	You have a legacy application that requires connectivity with an on-premises data store. Remain on-premises
Remain on-premises	You need to deploy an external-facing website Migrate to the cloud
	You need to deploy a Microsoft SharePoint collaboration site for partners Migrate to the cloud

QUESTION 2

HOTSPOT

Instructions: For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Statements	Yes	No
The Microsoft Authenticator app allows users to sign in to any platform or browser by receiving a phone notification.	<input type="radio"/>	<input type="radio"/>
Windows Hello provides users with biometric authentication based on facial recognition or fingerprint matching.	<input type="radio"/>	<input type="radio"/>
Fast Identity online (FIDO) allows users to sign in without a username or password by using OAuth hardware tokens.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Statements	Yes	No
The Microsoft Authenticator app allows users to sign in to any platform or browser by receiving a phone notification.	<input type="radio"/>	<input checked="" type="radio"/>
Windows Hello provides users with biometric authentication based on facial recognition or fingerprint matching.	<input checked="" type="radio"/>	<input type="radio"/>
Fast Identity online (FIDO) allows users to sign in without a username or password by using OAuth hardware tokens.	<input type="radio"/>	<input checked="" type="radio"/>

QUESTION 3

DRAG DROP

A company is evaluating Microsoft Viva.

You need to recommend the appropriate Microsoft Viva modules.

Which module should you use? To answer, drag the appropriate modules to the correct features. Each module may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content

NOTE: Each correct selection is worth one point.

Select and Place:

Modules

- Insights
- Topics
- Connections
- Learning

Answer Area

Feature

Provides a unified app in Microsoft Teams that includes Workplace Analytics, MyAnalytics and Glint.

Uses artificial intelligence (AI) to identify knowledge and experts in a company and displays them in Microsoft Teams.

Provides centralized collaboration for users by using a company-branded app in Microsoft Teams.

Module

-
-
-

Correct Answer:

Modules

Learning

Answer Area

Feature

Provides a unified app in Microsoft Teams that includes Workplace Analytics, MyAnalytics and Glint.

Uses artificial intelligence (AI) to identify knowledge and experts in a company and displays them in Microsoft Teams.

Provides centralized collaboration for users by using a company-branded app in Microsoft Teams.

Module

Insights
Topics
Connections

Provides a unified app in Microsoft Teams that includes Workplace Analytics, MyAnalytics and Glint. === Insights Uses artificial intelligence (AI) to identify knowledge and experts in a company and displays them in Microsoft Teams ==== Learning

QUESTION 4

Your company makes use of Platform as a Service (PaaS) for their Azure solution.

Which of the following options are components that your IT employees are responsible for?

- A. Networks.
- B. Databases.
- C. Applications.
- D. Servers.

Correct Answer: C

References: <https://www.itprotoday.com/industry-perspectives/choosing-cloud-model-saas-versus-paas>

QUESTION 5

HOTSPOT

Your company uses Microsoft Teams.

Instructions: For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Statements	Yes	No
You can translate a message into another language in Teams.	<input type="radio"/>	<input type="radio"/>
You can use #mentions to notify another user in a channel conversation or in a Teams chat.	<input type="radio"/>	<input type="radio"/>
You can mark a message as important or urgent in Teams.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Statements	Yes	No
You can translate a message into another language in Teams.	<input checked="" type="radio"/>	<input type="radio"/>
You can use #mentions to notify another user in a channel conversation or in a Teams chat.	<input type="radio"/>	<input checked="" type="radio"/>
You can mark a message as important or urgent in Teams.	<input checked="" type="radio"/>	<input type="radio"/>

Box 1: Yes

In Teams for personal and small business use, you can translate chat messages in a variety of languages. By default, messages will be translated into the UI language. If you change the default language in your settings, the messages you

select for translation will be translated into that language.

Box 2: No

To use people mentions, type the @ sign and the person's name you want to mention. @mentions in work item fields will generate email notifications like what it does for comments.

To use work item mentions, type the # sign followed by the work item ID or title. #mentions will create a link between the two work items.

To use PR mentions, add a ! followed by your PR ID or name.

Note: Mention people, work items and PRs in text fields

As we listened to your feedback, we heard that you wanted the ability to mention people, work items, and PRs in the

work item description area (and other HTML fields) on the work item and not just in comments. Sometimes you are collaborating with someone on a work item, or want to highlight a PR in your work item description, but didn't have a way to add that information. Now you can mention people, work items, and PRs in all long text fields on the work item.

Box 3: Yes

You can mark a message as important or urgent in Teams.

To help make sure your message gets noticed, mark it as important or urgent.

To do this, select Set Delivery Options Mark as important button beneath the compose box, and then select Important or Urgent.

This adds the word IMPORTANT! or URGENT! to your message. Once in the message, you can include files, links, or pictures — whatever is needed to get your point across.

Reference: <https://support.microsoft.com/en-us/office/translate-a-message-in-teams-38fc7175-260a-49a4-99a9-526c6ceb13af>

<https://docs.microsoft.com/en-us/azure/devops/release-notes/2019/sprint-156-update>

<https://support.microsoft.com/en-us/office/mark-a-message-as-important-or-urgent-in-teams-ea99d5b6-1317-4550-8d75-86ff14cd4462>

QUESTION 6

Note: The question is included in a number of questions that depicts the identical set-up. However, every question has a distinctive result. Establish if the solution satisfies the requirements.

You have been tasked with deploying Microsoft 365 for your company in a hybrid configuration.

You want to make sure that a smart card can be used by staff for authentication purposes.

Solution: You configure the use of pass-through authentication and single sign-on as the hybrid identity solution.

Does the solution meet the goal?

A. Yes

B. No

Correct Answer: B

QUESTION 7

HOTSPOT

You are evaluating Office 365 ProPlus for a company.

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Statements	Yes	No
Employees must use a browser to co-author documents, spreadsheets, and presentations.	<input type="radio"/>	<input type="radio"/>
Employees can edit documents, spreadsheets, and presentations by using a browser or the desktop app.	<input type="radio"/>	<input type="radio"/>
Employees can use mobile devices, tablets, and laptops to edit documents, spreadsheets, and presentations.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Statements	Yes	No
Employees must use a browser to co-author documents, spreadsheets, and presentations.	<input type="radio"/>	<input checked="" type="radio"/>
Employees can edit documents, spreadsheets, and presentations by using a browser or the desktop app.	<input checked="" type="radio"/>	<input type="radio"/>
Employees can use mobile devices, tablets, and laptops to edit documents, spreadsheets, and presentations.	<input checked="" type="radio"/>	<input type="radio"/>

QUESTION 8

HOTSPOT

A company plans to deploy Microsoft 365.

You need to identify the appropriate collaboration solution for each task.

Which solution should you choose for each task? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Task

Service

Host meetings with employees and guests.

Microsoft Teams
Azure DevOps
SharePoint Online
Dynamics 365

Deploy a web page for a team or project.

Microsoft Teams
SharePoint Online
Dynamics 365
Microsoft 365 apps

Manage team and work progress on a project.

Microsoft Teams
SharePoint Online
Microsoft Planner
Dynamics 365

Correct Answer:

Answer Area

Task

Service

Host meetings with employees and guests.

	▼
Microsoft Teams	
Azure DevOps	
SharePoint Online	
Dynamics 365	

Deploy a web page for a team or project.

	▼
Microsoft Teams	
SharePoint Online	
Dynamics 365	
Microsoft 365 apps	

Manage team and work progress on a project.

	▼
Microsoft Teams	
SharePoint Online	
Microsoft Planner	
Dynamics 365	

QUESTION 9

DRAG DROP

Your company has a Microsoft Office 365 ProPlus subscription.

You are required to make use of Microsoft Azure Information Protection for document classification and protection.

Which of the following options should you use to achieve your goal? Answer by dragging the correct options from the list to the answer area.

Select and Place:

Options

Answer

Add an Azure subscription to your Microsoft 365 tenant

Enable the default Microsoft Azure AD Privilege Identity Protection policy

Install the Azure Information Protection client

Create a custom Azure Information Protection policy with the Confidential label

Enable the default Azure Information Protection policy

Correct Answer:

Options

Answer

Enable the default Microsoft Azure AD Privilege Identity Protection policy

Install the Azure Information Protection client

Create a custom Azure Information Protection policy with the Confidential label

Add an Azure subscription to your Microsoft 365 tenant

Enable the default Azure Information Protection policy

References: <https://docs.microsoft.com/en-us/azure/information-protection/requirements> <https://docs.microsoft.com/en-us/azure/information-protection/configure-policy-default>

QUESTION 10

HOTSPOT

Your company uses Microsoft 365 services.

instructions: For each of the following statements, select Yes if the statement is true Otherwise, select No.

NOTE: Each correct selection is worth one point

Hot Area:

Answer Area

Statements	Yes	No
You can read, like, and reply to Microsoft Yammer conversations from a Microsoft Outlook inbox.	<input type="radio"/>	<input type="radio"/>
You can add a Microsoft Stream tab to a Microsoft Teams channel.	<input type="radio"/>	<input type="radio"/>
You can book meetings and reject conflicting meetings by using a Microsoft SharePoint site calendar.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Answer Area

Statements	Yes	No
You can read, like, and reply to Microsoft Yammer conversations from a Microsoft Outlook inbox.	<input checked="" type="radio"/>	<input type="radio"/>
You can add a Microsoft Stream tab to a Microsoft Teams channel.	<input checked="" type="radio"/>	<input type="radio"/>
You can book meetings and reject conflicting meetings by using a Microsoft SharePoint site calendar.	<input type="radio"/>	<input checked="" type="radio"/>

QUESTION 11

DRAG DROP

You are the Microsoft 365 administrator for a company.

You need to identify available cloud security features.

Match each feature to the correct description. To answer, drag the appropriate feature from the column on the left to its description on the right. Each feature may be used once, more than once, or not at all.

NOTE: Each correct selection is worth one point.

Select and Place:

Answer Area

Features

- Cloud Discovery dashboard
- Microsoft Azure AD Conditional Access
- Microsoft Azure Security Center
- Microsoft Azure Information Protection

Description

- Provide insight into which apps are being used in the organization and the risk levels for the apps.
- Classify and label emails and documents in the organization.
- Block users from accessing cloud apps from certain devices.
- Manage security policies, monitor attacks against virtual machines, and provide remediation for vulnerabilities.

Feature

-
-
-
-

Correct Answer:

Answer Area

Features

-
-
-
-

Description

- Provide insight into which apps are being used in the organization and the risk levels for the apps.
- Classify and label emails and documents in the organization.
- Block users from accessing cloud apps from certain devices.
- Manage security policies, monitor attacks against virtual machines, and provide remediation for vulnerabilities.

Feature

- Cloud Discovery dashboard
- Microsoft Azure Information Protection
- Microsoft Azure AD Conditional Access
- Microsoft Azure Security Center

References: <https://docs.microsoft.com/en-us/cloud-app-security/discovered-apps>

<https://www.microsoft.com/en-us/itshowcase/using-azure-information-protection-to-classify-and-label-corporate-data>

<https://docs.microsoft.com/en-us/azure/active-directory/conditional-access/overview>

<https://docs.microsoft.com/en-us/azure/security-center/security-center-virtual-machine-protection>

QUESTION 12

HOTSPOT

A company uses Microsoft 365.

The company requires the sales team to record all live demonstrations for training purposes.

You need to select the Microsoft tool that the sales team should use for each requirement.

Which tool should you select for each requirement? To answer, select the appropriate tools in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Requirement

Host and record a live event for customers to discuss new product offerings.

Tool

	▼
Dynamics 365 Sales	
Microsoft Teams	
Microsoft Sway	

Store recorded presentations and create searchable closed captions and speech-to-text information for the files.

	▼
Microsoft Stream	
Microsoft Sway	
Power Automate	
Microsoft OneDrive	

Correct Answer:

Answer Area

Requirement

Host and record a live event for customers to discuss new product offerings.

Tool

	▼
Dynamics 365 Sales	
Microsoft Teams	
Microsoft Sway	

Store recorded presentations and create searchable closed captions and speech-to-text information for the files.

	▼
Microsoft Stream	
Microsoft Sway	
Power Automate	
Microsoft OneDrive	

Reference: <https://docs.microsoft.com/en-us/microsoftteams/teams-live-events/set-up-for-teams-live-events>

<https://docs.microsoft.com/en-us/stream/portal-add-subtitles-captions>

QUESTION 13

HOTSPOT

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Statement	Yes	No
By default, all Microsoft 365 subscribers are configured for targeted release.	<input type="radio"/>	<input type="radio"/>
To enable or disable targeted releases in an organization, select each user who should receive early access to features and functionality from a list.	<input type="radio"/>	<input type="radio"/>
To enable Microsoft Office Insider release in an organization, select each user who should receive preview access to features and functionality from a list.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Answer Area

Statement	Yes	No
By default, all Microsoft 365 subscribers are configured for targeted release.	<input type="radio"/>	<input checked="" type="radio"/>
To enable or disable targeted releases in an organization, select each user who should receive early access to features and functionality from a list.	<input checked="" type="radio"/>	<input type="radio"/>
To enable Microsoft Office Insider release in an organization, select each user who should receive preview access to features and functionality from a list.	<input type="radio"/>	<input checked="" type="radio"/>

References: <https://docs.microsoft.com/en-us/deployoffice/change-management-for-office-365-clients>

<https://docs.microsoft.com/en-us/office365/admin/manage/release-options-in-office-365?view=o365-worldwide#set-up-the-release-option-in-the-microsoft-365-admin-center>

QUESTION 14

DRAG DROP

You are planning to deploy Microsoft 365 for a company.

You need to determine which cloud services to use.

Which cloud services should you use? To answer, drag the appropriate cloud services to the correct requirements. Each cloud service may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Cloud services	Requirement	Cloud service
Infrastructure as a service (IaaS)	Use Microsoft Outlook on the web.	Cloud service
Software as a service (SaaS)	Test Microsoft Insider Preview Branch versions of Windows software.	Cloud service
Windows as a service (WaaS)	Deploy virtual machines quickly.	Cloud service

Correct Answer:

Cloud services	Requirement	Cloud service
	Use Microsoft Outlook on the web.	Software as a service (SaaS)
	Test Microsoft Insider Preview Branch versions of Windows software.	Windows as a service (WaaS)
	Deploy virtual machines quickly.	Infrastructure as a service (IaaS)

QUESTION 15

HOTSPOT

For each of the following statements, select Yes if the statement is true. Otherwise, select No.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

Statement	Yes	No
Microsoft MyAnalytics supports Microsoft PowerBI templates.	<input type="radio"/>	<input type="radio"/>
Microsoft MyAnalytics supports Microsoft Outlook add-ins.	<input type="radio"/>	<input type="radio"/>
Microsoft Workplace Analytics supports weekly email digests.	<input type="radio"/>	<input type="radio"/>

Correct Answer:

Answer Area

Statement	Yes	No
Microsoft MyAnalytics supports Microsoft PowerBI templates.	<input type="radio"/>	<input checked="" type="radio"/>
Microsoft MyAnalytics supports Microsoft Outlook add-ins.	<input checked="" type="radio"/>	<input type="radio"/>
Microsoft Workplace Analytics supports weekly email digests.	<input type="radio"/>	<input checked="" type="radio"/>

References: <https://docs.microsoft.com/en-us/workplace-analytics/myanalytics/use/add-in> <https://docs.microsoft.com/en-us/workplace-analytics/myanalytics/mya-landing-page> <https://docs.microsoft.com/en-us/workplace-analytics/index-orig>

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